## Texas Journalist of the Year – JOY – Submission Guidelines

These <u>guidelines</u> come straight from the Journalism Education Association site and summarize the instructions found in this <u>presentation</u>, created by past state director Emily Arnold and updated by current state director Lisa Roskens.

*Feel free to make your own copy of this document to prepare. Then, here's the <u>link</u> to submit your entry. State JOY winners will complete an online <u>application</u> that requires them to provide contact information and upload a transcript, three letters of recommendation, a resume and a personal narrative about their scholarship journalism experience. Students will also submit a link to an online portfolio of their work. Applications are strongly encouraged to review the updated <u>JOY rubric</u> and watch the Portfolio Polish videos as well as examine the <u>Texas how-to-apply presentation</u> mentioned earlier.* 

### 1. After making certain their adviser has up-to-date TAJE membership, candidates should complete the online application. Before completing, read the following:

- □ Be prepared to fill out the application at one time, as there is not an option to save one's work and continue later.
- Students should write their personal narrative and create their résumé somewhere else (i.e. Word Document, Google Doc), and be prepared to attach as a PDF to their application.
- □ Scan or convert your transcript and letters of recommendation to PDFs to upload when prompted as part of the application process.
- ☐ You will need a URL (Internet address) for your online portfolio showing your work examples.

### 2. Candidates should create an online portfolio for examples of their work. Organize it based on the categories outlined on the judging rubric:

- □ Reporting and Writing
- Editing, Leadership and Team Building
- Design
- Broadcast Journalism
- □ Photojournalism
- Web and Social Media
- □ Law, Ethics and News Literacy
- □ Marketing and Audience Engagement
- Commitment to Diversity
  - (Note: Work in this area can also be embedded in other categories in lieu of creating a dedicated category in the portfolio.)

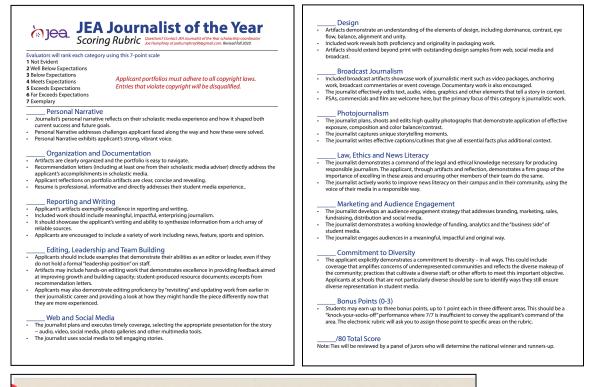


# **3.** Each artifact within the portfolio should be accompanied by a clear, concise revealing reflection that outlines the following:

- □ If published, the evidence of usage/publication of example should the candidate see it fit to include
- □ If entered in any contest, how the work example placed if applicable
- An explanation/reasoning for each example. The explanation/reasoning includes the applicant's explanation about the specific assignment. Include any difficulties encountered with the assignment and special circumstances affecting it.
  Explanation should typically be less than 100 words in length), easy-to-read and should explain why this entry is important and was chosen for the portfolio.

Again, the judge's rubric is what matters. You also need to be on time.

### Submit to this link by Feb. 15. Again, submit all according to the judging rubric.



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